Course Request Entry

1. From the District Webpage

2. Click on Grades & More

3. Then click on the Info Button to launch Home Access Center

4. Login with your student ID and password
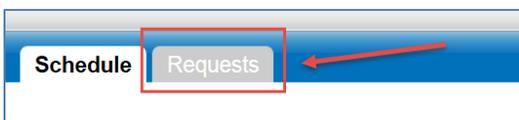

5. Click on Classes

6. Click on Request

7. Pick the Department You Need and Enter the Regular Request First

8. For Alternates – Check the course and then on the far right mark it as any course or for a selected course you picked already.